



आयुक्त कार्यालय, केन्द्रीय उत्पाद शुल्क एवं सेवा कर, लेखा परीक्षा-I,
301, जी.एन.एफ.सी. टॉवर, एस. जी. हाइवे, अहमदाबाद, गुजरात- 380 054
**OFFICE OF THE COMMISSIONER OF CENTRAL EXCISE &
SERVICE TAX, AUDIT-I, AHMEDABAD**
301, G.N.F.C. TOWER, S. G. HIGHWAY, BODAKDEV, AHMEDABAD, GUJARAT- 380 054
Phone No. 079-26800702 Fax No. 079-26800703

F. No. I(7)/5/Audit-I/Systems/16-17

Date: 18th July 2016

TENDER NOTICE

Sub: Quotations / Rates for supply of Computers to Central Excise & Service Tax Audit-I, Ahmedabad Commissionerate- Reg.

Sealed quotations are hereby invited from registered firms/companies engaged in business of supply and installation of Computers of reputed Brands to be used in the Office of the Commissioner of Central Excise & Service Tax Audit-I, Ahmedabad Commissionerate situated at 301, GNFC Infotower, S. G. Highway, Bodakdev, Ahmedabad, as detailed below:

Sr. No.	Description	Minimum Hardware Configuration Req'd.	Software	Quantity Required
1	Branded Desktop Computer of reputed Brand like HP, Dell, Lenovo, Asus, etc.	Processor: Intel core i3, RAM: 2 GB (expandable), HDD: 500 GB, Screen: 18.5" or larger LED Monitor, USB Ports: 4 or more, Peripherals: Keyboard and Optical Mouse.	Operating System: Windows 10, Antivirus: 1 Year free Antivirus	05 Nos.

2. The tender document containing terms and conditions (Annexure-I) and format of Technical Bid and Financial Bid can be obtained from the Systems Section, 3rd Floor, GNFC Tower, Office of the Commissioner of Central Excise & Service Tax Audit-I, Ahmedabad on working days between 10.30 Hrs to 18.00 Hrs. It can also be downloaded from the Departmental websites www.cbec.gov.in and www.centralexciseahmedabad3.nic.in.

3. **The last date for submission of completed Tender Forms is 05.08.2016 (Friday) before 15.00 Hrs. The Technical and Financial Bids will be opened on 08.08.2016 (Monday) at 15.00 Hrs. in the presence of duly authorized representatives of the interested firms/companies, if they make themselves available at that time.**

4. Interested firms/companies may submit the detail in Annexure II and III. The Technical Bid (prequalification requirements: Annexure-II) should be placed in one sealed envelope super-scribed as **“Technical Bid”**. The Financial Bid (Proforma for Quoting Rates: Annexure-III) should be placed in another sealed envelope super-scribed **“Financial Bid”**. Both the sealed envelopes be placed in another sealed cover super-scribing **“Quotations/Rates for supply of Computers to Central Excise, Audit-I, Ahmedabad Commissionerate”**. The same should be submitted to the, Office of the Commissioner of Central Excise and Service Tax, Audit-I, Ahmedabad, **latest by 15.00 Hrs on 05.08.2016 (Friday) by hand delivery or post or courier.**

5. The Commissioner, Central Excise & Service Tax, Audit-I, Ahmedabad reserves the right to reject any or all the quotations without assigning any reasons thereof.

6. This is issued with the approval of the Commissioner of Central Excise and Service Tax, Audit-I, Ahmedabad.

Encl: As above

--sd-- dt.18.07.2016

(A. H. Sharma)
Assistant Commissioner (Systems)
Central Excise & Service Tax,
Audit-I, Ahmedabad

Copy to:

1. The Chief Commissioner, Central Excise and Service Tax, Ahmedabad Zone, Central Excise Bhavan, Ambawadi, Ahmedabad.
2. The Superintendent (Systems), Central Excise, Ahmedabad-III Commissionerate for uploading the Tender on Commissionerate website.
3. The Webmaster, CBEC, DG Systems, New Delhi for uploading the tender on www.cbec.gov.in.
4. Notice Board

ANNEXURE-I

TERMS AND CONDITIONS

1. The configuration of the computers should be as mentioned below:

Sr. No.	Description	Minimum Hardware Configuration Req.	Software	Quantity Required
1	Branded Desktop Computer of reputed Brand like HP, Dell, Lenovo, Asus, etc.	Processor: Intel core i3, RAM: 2 GB (expandable), HDD: 500 GB, Screen: 18.5" or larger LED Monitor, USB Ports: 4 or more, Peripherals: Keyboard and Optical Mouse.	Operating System: Windows 10, Antivirus: 1 Year free Antivirus	05 Nos.

2. The party should be an **authorized dealer** of the respective brand.
3. The tenders/rates quoted should be inclusive of all taxes, levies and other charges, if applicable.
4. The supply and installation of the computers, so approved by the Department should be completed **within 3 days from the date of issue and supply order.**
5. Specialized, interested parties having experience in the field for supply and installation of computers of reputed brands to government/private organizations may submit the details of such supply separately in their tender applications.
6. Separate rates should be quoted for computers of different brands, configuration, etc., if any.

MAINTENANCE:

1. The firm/company shall provide installation immediately after receipt of work/supply order ensuring that the configuration of all the machines is as per the requirement specified in the Tender Notice.
2. The firm/company shall provide regular maintenance service for the systems supplied during the guarantee/warranty period.

PAYMENTS:

1. Payment shall be made to the firm/company after completion of installation and inspection of the machines by the Department.
2. The Department being a Central Government organization is exempted from payment of LBT (Local Body Tax).

ANNEXURE-II

TECHNICAL BID (QUALIFYING BID DOCUMENT)

1. Name of the Registered Firm/Comapany :
2. Address of the Firm/Company :
3. Contact Details (Tel. No., Fax, Email) :
4. Status of ownership :
(Proprietary/Partnership/Company)
5. Name and Address of Proprietor/Partners/
Director with Mobile No. :
6. Contact Person (s) with Mobile No. :
7. Shop Act License No. obtained from :
Controlling Authorities (attach photocopy)
8. List of present clients along with proof of :
supply order certificate
9. PAN No. of the Firm/Company as allocated :
by the Income Tax Department (attach copy)
10. Certificate showing Authorized Dealership :
(attach photocopy)

DECLARATION

I hereby declare that the information furnished above is true and correct to the best of my/our knowledge. I understand that in case any deviation is found in the above statement at any stage, I/we will be blacklisted and will not have any dealing with the Department in future.

Signature of Authorized signatory
with Date and Stamp

ANNEXURE-III

FINANCIAL BID DOCUMENT

1. Name of the Registered Firm/Comapany :
2. Address of the Firm/Company :
(with Tel. No., Fax No., and Email)

Sr. No.	Particulars	Rate per Unit (Rs.)
1.	<i>Name/Brand of the Computer along with the Configuration</i>	Rs. _____
2.	<i>Rates of the Computer along with all add on (mention add on, if any)</i>	Rs. _____
3.	<i>Taxes & levies (the amount of taxes, levies may be shown separately) Payable</i>	Rs. _____
4.	<i>Other Charges, if any</i>	Rs. _____
TOTAL:		Rs. _____

(The table above is indicative. The Firm/Company may add more columns and rows to the table to make additions to cover all statutory liabilities. Also, if Firm/Company is quoting different rates for different configuration separate tables may be used)

Note: All the charges statutory or otherwise should be given separately.

Signature of Authorized signatory
with Date and Stamp

Telephone No.: _____

Mobile No.: _____

Email: _____