

	<p>सहायक आयुक्त का कार्यालय  <b>OFFICE OF ASSISTANT COMMISSIONER</b>  केन्द्रीय वस्तु एवं सेवाकर – मण्डल- V  <b>CENTRAL GST, DIVISION - V</b>  अहमदाबाद – दक्षिण आयुक्तालय  <b>AHMEDABAD -SOUTH COMMISSIONERATE</b></p>	
<p>Email : <a href="mailto:div7903@gmail.com">div7903@gmail.com</a> 1<sup>st</sup> FLOOR, Central GST Bhavan, Revenue Marg, Ambawadi, Ahmedabad-380015,  PH: 079-2791 1304/ 2791 2649 (Fax)</p>		

**F.No. I/22-02/2017-18/Adm**

**Dated :- 15.05.2018**

## TENDER NOTICE

### Subject: Disposal of old, obsolete, un-repairable/used (redundant) Office Furniture and other Stores


Sealed tenders are invited as per tender document for disposal of old, obsolete, un-repairable /used (redundant) Office Furniture and other Stores available at various designated places of the Office on **“AS IS WHERE IS BASIS”**. The Tender Document can be downloaded from the website of CBEC i.e. <http://www.cbec.gov.in> or website of GST & Central Excise, Ahmedabad South.

**[http://cenexahmedabad.nic.in/ahmedabad\\_1/tender.html](http://cenexahmedabad.nic.in/ahmedabad_1/tender.html)**

There is no fee for Tender Document. Important details of tender related activities are as under:-

Sr.No.	Description of items	Details
1	Available items can be inspected at	The Office of the Assistant Commissioner, Central GST, Division-V, Ahmedabad South
2	Availability of Tender document	Any working day.
3	Cost of Tender Document	Free
4	Distribution of Tender Document	16.05.2018
5	Period & Time of Inspection	Up to 13.00 hrs on 22.05.2018
6	Submission of Tender	22.05.2018 upto 15:00 hrs
7	Opening of Tender	22.05.2018

The Tender should be complete in all respects, and in a sealed envelope. Such sealed tender should be addressed to the Office of the Superintendent (Admin), Central GST & Central Excise, Division-V, Ahmedabad South on or before 22.05.2018 upto 15:00 hrs.

  
**(Anoop Singh)**  
Assistant Commissioner  
Central GST, Division-V  
Ahmedabad South

**Copy to :-**

1. Additional Commissioner in charge of Division -V, Ahmedabad South for information please
2. Assistant Commissioner (Adm), CGST, Ahmedabad South for information please
3. Superintendent (Systems), Central GST Ahmedabad South to upload the same on above mentioned websites.
4. Notice Board

## TENDER DOCUMENT

### **Tender for Disposal of old, obsolete, un-repairable /used (redundant) Office Furniture and other Stores :-**

This Office intends to dispose of old, obsolete, un-repairable /used (redundant) Office Furniture and other Stores etc on "IS BASIS AS IS WHERE" through open tender.

#### **1. Eligibility Criteria:-**

Bidders must fulfil following eligibility criteria and submit documents mentioned at **Annexure-I** of this tender document in support.

#### **The Bidders**

- (a) Must not be blacklisted by any Department of the Government of India or of any State/or by any PSU/Autonomous Organization of Government. An Undertaking regarding non-blacklisting of the bidder by any Government Organization must be furnished by the bidder in the tender document in the format given in **Annexure - II**. Bids without above undertaking will not be considered.
- (b) Should be registered with GST Departments of Government of India/State Governments.

#### **2. Inspection of Items:-**

The inspection of material can be done carefully by the prospective bidders or their representatives at the designated places at the Office of the Assistant Commissioner, GST & Central Excise, Division-V, Ahmedabad South. Queries can be raised to the Superintendent (Admin) at the time of inspection. No further clarification shall be entertained after the above inspection.

#### **3. Earnest Money Deposit (EMD)/Bid Security:-**

NO EMD or Bid security is required.

#### **4. Minimum Reserved Price:-**

No minimum reserved price has been kept.

#### **5. Bid validity Period:-**

Bids should remain valid for acceptance for a period of **three months** from the date of opening of the Bids. Bids with lesser validity period will be summarily rejected.

#### **6. Financial Bid:-**

- (a) The financial bid shall be quoted in the Performa given at **Annexure - III** of this tender document.
- (b) The Financial bid of only those bidders shall be evaluated who fulfil the eligibility criteria.

- (c) The bidder shall quote rate/ amount for the whole lot.
- (d) Any overwriting of/on amount quoted will render the bid to be invalid.
- (e) GST or any other tax/duty, if applicable shall be borne by the bidder.
- (f) The rate quoted shall be final.
- (g) The successful bidder shall be evaluated on the basis of highest quoted price for the whole lot.

#### **7. Submission of Bids:-**

- (a) The Bid shall be legible, preferably typed/printed. All the pages of the Bid should be serially numbered and signed.
- (b) The Bid prepared by the Bidder shall comprise of:-
  - (i) Details of Eligibility Criteria and
  - (ii) Financial Bid.
- (c) Bid shall include following documents:-
  - (i) Eligibility Criteria (Annexure - I).
  - (ii) Financial Bid (Annexure - III).
  - (iii) Supporting documents.

Sealed tenders super scribed "Tender for disposal of old, obsolete, un-repairable/used (redundant) Office Furniture and other Stores" addressed to the Office of the Assistant Commissioner, GST & Central Excise, Division-V, Ahmedabad South on or before 16.04.2018 up to 15:00 Hrs.

Bids received after the closing date and time prescribed shall NOT be accepted under any circumstances. All the envelopes shall also indicate the name, address and phone number of the Bidder enabling the Bid to be returned, if required.

#### **8. Opening of Bids:-**

- A) All bids containing Eligibility Criteria and Financial Bid shall be opened by the members of disposal committee in presence of the Bidders or their authorized representatives.
- B) The bidder himself or his authorised representative can attend the tender opening event. The representative attending the opening of the tender on behalf of the bidder should bring with him/her a letter of authority from the bidder and a proof of identification at the time of opening of bid. Only one person/representative from each bidder would be allowed to attend the bid opening event.

#### **9. Payment:-**

The successful bidder will have to pay the entire quoted/offered amount in the form of Bank Draft/ Pay Order drawn in favour of PAO, CGST, Ahmedabad payable at Ahmedabad within five working days after receipt of letter regarding award of contract, failing which the contract may be cancelled.

**10. Lifting of old, obsolete, un-repairable /used (redundant) Office Furniture and other Stores:-**

(a) The successful bidder shall be required to lift all old, obsolete, un-repairable /used (redundant) Office Furniture and other Stores and not selectively from the designated places to their premises on "AS IS WHERE IS BASIS" within five working days after depositing the full amount.

(b) In case, the successful bidder deposits the full amount within a stipulated period but fails to lift the articles in the scheduled time, this Office shall not take responsibility for safe custody of the articles.

(c) No damage shall be caused to the existing property of this Office or any other Offices in the premises while removing the materials from the site. Any loss/ damage to the property of this Office or any other Offices in the premises or injury or personal accident suffered by any person due to negligence or action of the successful bidder or his authorized worker/supervisor will be borne by successful bidder and they will be indemnified.

(d) Goods/material will be removed under the supervision of Superintendent (Admin). Materials will have to be removed within the time stipulated in acceptance letter. No extension of time will be given under ordinary circumstances. However, extension of time may be granted provided convincing and satisfactory reasons for such delay is given in writing by the successful bidder. Delay, beyond the stipulated time, may entail cancellation of the award/order.

(e) All the charges i.e. loading, unloading and transportation to be incurred in course of lifting of items from designated places shall be borne by the successful bidder.

**11. Submission of Undertaking for disposal of old, obsolete, un-repairable /used (redundant) Office Furniture and other Stores:-**

The successful bidders shall submit an undertaking (**Annexure - V**) that old, obsolete, un-repairable /used (redundant) Office Furniture and other Stores will be stored/process/disposed off as per applicable law of land.

**12. Other terms and Conditions:-**

(a) In the event of failure of the successful Bidder to lift the items in the stipulated time frame, legal action may also be initiated. Further, the Bidder will be blacklisted for further business with this office and the Contract will be awarded to next Highest Bidder to lift the item(s) at H1 rate(s).

(b) The bidder has to submit their rate against full lot instead of quoting for individual items of the lot. Any conditional offer will be rejected.

(c) No bidder will be allowed to withdraw after submission of bids/opening of the tender.

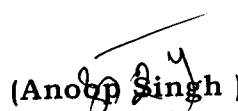
(d) This tender is non transferable.

(e) Each page of the tender document should be signed by the bidder(s). Incomplete and unsigned quotations are liable to be rejected.

(f) If a firm violates any of these terms & conditions, the same shall be blacklisted and other legal action may be initiated.

(g) This Office reserves the right to accept or reject any bid without assigning or communicating any reason thereof.

(h) Any corrigendum / addendum / errata etc. in respect of above Tender shall be made available on our official website and Notice Board only. No press publication shall be made in this regard. Hence applicants are advised to visit our website regularly for any amendment / corrigendum / addendums in this regard.

  
(Anoop Singh)  
Assistant Commissioner  
Central GST, Division-V  
Ahmedabad South

## **ANNEXURE- I**

Eligibility Criteria for disposal of old, obsolete, un-repairable /used (redundant)  
Office Furniture and other Stores

<b>Sr. No.</b>	<b>Description</b>	<b>Information</b>
1	Name of the Firm /Agency/ Company	
2	Address of the Firm/ Agency/ Company (Enclose copy of address proof)	
3	Contact Details of the Firm/Agency	Telephone/Mobile No / FAX No./ E-Mail ID
4	Name of Proprietor/Partners/Directors of the Firm/Agency	
5	Other Details (Enclose Copy)	PAN No. , GST Registration No.

**Signature of Authorised Signatory  
with stamp(Name of the person)**

**ANNEXURE - II**

**Tender for Disposal of old, obsolete, un-repairable /used  
(redundant) Office Furniture and other Stores**

**UNDERTAKING**

I/We \_\_\_\_\_ do hereby solemnly affirm and declare that the My/Our firm /company/business entity is not blacklisted by any Government Department/Autonomous Organization etc. or prosecuted by any court of law.

**Signature of Authorised Signatory  
with stamp (Name of the person)**



## ANNEXURE - III

### Financial Bid for disposal of old, obsolete, un-repairable /used (redundant) Office Furniture and other Stores

Name of the Bidder/Firm : -  
Address of the Bidder/Firm: -  
Telephone No.: - \_\_\_\_\_  
Email ID:-

Description of Item	Total Quoted Amount (In Rs.)	Remarks
Old, obsolete, un-repairable /used (redundant) Office Furniture and other Stores For full lot stores lying at the Office of the Assistant Commissioner, Central GST & Central Excise, Division-V, Ahmedabad South		For whole lot

The total price should be inclusive of all Misc. charges like transportation, labour or any other expenses etc.

I/We declared that I/my representative have inspected the obsolete items as per the list attached (**Annexure - IV**) with tender and am/are interested to purchase the same on "**AS IS WHERE IS BASIS**".

I/We have gone through the terms and conditions given in the tender document and agree with the same.

I/We understand that in the event of non-compliance of the terms and conditions of the tender my/our bid will be cancelled.

Date: -

**Signature of Authorised Signatory  
With stamp (Name of the person)**

## ANNEXURE-IV

### List of old, obsolete, un-repairable/used (redundant) Office Furniture and other Stores

<b>Sr. No.</b>	<b>Description of Item</b>
<u>1</u>	<u>Wooden chairs</u>
<u>2</u>	<u>Cooler water tank</u>
<u>3</u>	<u>Steel racks</u>
<u>4</u>	<u>Office table</u>
<u>5</u>	<u>Chairs with wheels</u>
<u>6</u>	<u>Wooden rack</u>
<u>7</u>	<u>Type writing machine</u>